



Norman Creek Catchment Co-ordinating Committee

ABN 24 859 322 324

To protect and enhance the ecosystem within Brisbane's Norman Creek Catchment
N4C, PO Box 23, Camp Hill, 4152 Ph: (07) 3324 8307 Web: www.n4c.org.au Email: dnmadden@n4c.org.au

N4C General Meeting for February 3rd, 2003.

Meeting Commenced at 7.30 pm.

Attendance: Tim Wallis, Margie Milgate, Norm Vedec, Leonie Lea, Graham Jurott, Patrick Bourke, Adrian Schrinner, Julie Schrinner, Carolyn Polsen, Damien Madden, Paulina Streton, Helen Spork, Naomi Cole, Jason Cole, Mathew Smith.

Apologies: Kelly Watts, Sue Gibson, Richard Hunt

Margie Milgate took the chair.

1. Announcements / Communications

• AGM for 3rd March 2002 - call for nominations

- Nominations for positions on the executive committee were called for. DM announced that Sue Gibson would be happy to remain as treasurer. Tim Wallis would remain as secretary and that it was unclear at that time whether or not Richard Hunt would remain as president. The AGM will form part of next month's general meeting on 3/3/03.

2. Correspondence: inwards & outwards

- DM tabled Correspondence inwards and outwards, refer to endnotes

Moved: DM **Seconded:** TW

3. Treasurer's Report

- DM tabled balance sheet as prepared by Sue Gibson, please see attached documents at end.

Moved: DM **Seconded:** HS

4. Administration - amend & confirm N4C Minutes 2nd December 2002

Moved: TW **Seconded:** DM

5. Agenda Items from Actions of previous Minutes

5.1 Demonstration Catchment Project update

- DM took the opportunity to explain the DCP to those people present not familiar with the project. Highlights to date: - 9600 groundcovers

planted, 7 truck and dog loads of rocks, 200 trees planted, 3300m² of Jutemaster matting laid down. Plant losses have been slightly higher than expected due to drought conditions. Work is presently progressing on infill planting.

PB highlighted the fact that the relatively small number of trees planted was due to potential flooding concerns.

PS announced that she is now the volunteer coordinator for the DCP. She carries out necessary work such as watering, planting, hand weeding, rubbish collection etc. Volunteers wishing to work at the site can contact her.

- Marketing DCP NCD. An official opening day is to be held on a Sunday in May. MM and PS posed the question of what format should this take, for example planting, speakers, bbq etc.

5.2 N4C's premises update

- Insurance – the centre is now fully insured with a 'Business Pack' insurance policy, which covers all of N4C's equipment contained within it. Flood insurance cannot be obtained due to the proximity of the creek.
- Centre signage – due from Stanwell Corporation very soon.
- Power & telephone etc – six new power points and a telephone line have been installed, the photocopier and computer are to come very soon.

5.3 Waterwatch update

- CP highlighted the need to sort out the water testing kits and that a map of testing sites need to be obtained from Water Resources. A Waterwatch manual has been produced so that all testing by groups can be standardised. This was passed around for all present to look at.

5.4 N4C Newsletter

- In the absence of Claire DM announced that the Dec issue was currently at the printers. Adrian Schrinner mentioned that he could do the printing of the newsletter at his workplace. Submissions for the next issue for Feb/March are due in March.

5.5 Gaming Fund update

- Graham detailed the groups purchases from the \$11000 gaming fund grant. These included a data projector for Power Point presentations, a digital video camera, TV/video. Overhead projector and screen etc. Purchases to date totalled \$10500.

5.6 Bennetts Road bushland park sell off

- Leonie Lea explained the situation to those at the meeting not already familiar with the circumstances. The area in question is a parcel of land adjacent to the Greening Australia headquarters, Bennetts road. It was sold to the state government by the city council for the purpose of relocating the Balmoral ambulance station. It was previously under threat of development in the 1980's when it was zoned parkland. The land was sold for development

without any community consultation. A development application by the QAS is due to be submitted on 14th Feb. to BCC.

Margie highlighted the fact that 98% of the catchment is urbanised and that we should try to construct an inventory of the remaining bushland areas.

Leonie then brought up the questionability of council zonings. Also that neither N4C nor the local residents were considered stakeholders in the consultation process.

Norm Vedec proposed that N4C should write a letter to council as well as a submission for the development application. An article should also go in the next newsletter.

Moved: NV **Seconded:** DM

5.7 N4C Constitution

- It was decided that enough time had been spent on this issue in other meetings and that the draft constitution was near completion.

6. BCC Water Resources Update

- Patrick informed the group that the hydrological modelling for the Norman Creek catchment is now almost complete.

The City Wide Catchment network is now to be known as the Brisbane Catchments Network and is to include Pine River and Logan River?

The NRM body has been set up to administer NHT 2 funding however the steering committee has been delayed for another month. There will be a facilitators meeting to look at how funding can be achieved for the next 9 months.

The report on the Arnwood Place stormwater pipe alterations is also due soon.

Dept Main Roads are reviewing the location and style of bikeway at the Nicholson street end of the DCP - consultation with the N4C will occur prior to any works starting.

7. Bushcare Update (5 minutes - Kelly):

- Kelly was not at tonight's meeting.

8. Other News/Business (5 minutes):

- A quick reminder about the rainwater tank display at Majestic Park on Sat 8 Feb at 9am to 10:30.
- An official thanks to Bryn from everyone who went on the canoe trip. We all had a great time and look forward to another.

N4C Correspondences from the 2nd December 2002 to 3rd February 2003 Meetings

Inward Correspondences:

- Commonwealth Bank Statement 23 November - 23 December 2002

- Commonwealth Bank Statement 24 December 2002 – 23 January 2003
- Commonwealth Bank Cheque Book
- Suncorp Metway Bank Statement 23 November – 22 December 2002
- Suncorp Metway Bank Statement 23 December 2002 – 22 January 2003
- Suncorp Metway Bank (28/01/03 – David Gratton) Re: brochure of fee charges
- DNRM NHT (22/01/03 – Sue Carstens) Re: F5 Financial Expenditure Reports & Audit Statements
- DNRM NHT Facilitator/Coordinator Cheque # 082841 for 2002-03
- Sunsuper Contribution Return & guide for completion (13/12/02)
- Sunsuper Contribution Return & guide for completion (18/01/03)
- ATO –N4C BAS Oct – Dec 2002 & Activity Statement Update.
- Sims Crawford Elliot (24/12/02) Re: N4C's audited report June 2002
- Sims Crawford Elliot (23/01/03) Tax Invoice # 528422
- BCC (28/11/02 – L/M Jim Soorley) Re: Success in Environmental Grant Program Application 'N4C CREEC Flow'
- BCC City legal Practice (5/12/02 – Marcy Guerreri) Re: N4C lease 66 Baron St, Greenslopes – Executed by Council 27th November 2002 & Lodgement DNRM
- BCC Community Leasing (December 2002 – Damien O'Mara) Re; Info flier
- BCC Community Leasing Unit (15/01/03 - Sue Fisher) Re: Contact Details
- Billabong Native Flora Growers Re: Tax invoices # 1944 & 1945
- All Hire (20/12/02) Re: deposit cheque for trench digger @ DCP
- Landplan Engineering Supplies Re: Invoice statement for DCP
- Smokey Flats Timber Cutting Pty Ltd Re: Tax invoices # M3149;
- Telstra – CREEC Telephone a/c
- CVA (2,9,16 & 23/12/02 – Ian Smith) Re: CVA work crew invoices
- CVA (29/11/02) Statement lists of CVA invoices & payments to 29/11/02
- BCC Citywide Catchment Group Notes – Meeting # 18 (13/12/02); Citywide Catchment Groups Contact List; Information for Citywide Catchment Network; Draft Terms of Reference (1998); Draft Revised Terms of Reference; Wipe out Weeds: A Strategy for Managing Weeds in Brisbane City; Moreton Bay Waterways & Catchments Partnership 'Terms of Reference'; MBWCP 'Summary Report of 2002 Science Road Show August – September 2002; MBIG Representation List; MBIG Meeting # 2 & # 3 Reports 29th September & 22nd November 2002; Regional NR & EM Body for SEQ – Meeting 19th November 2002 "representation on the Regional Body SEQ; and The Draft SEQ Regional Vegetation Management Plan 'Update from working groups 21st November 2002.
- Greening Australia/BCC (7/01/03 – Chris Chin/Laura Stuart) Re: Two copies of BCC Waterwatch 'Community Waterway Monitoring Field Manual'
- NHT Journal # 4 Summer 2003
- Environment Australia 'Envirobusiness Update Issue #10, December 2002.

- Landcare Australia Ltd (28/11/02- Brian Scarbrick) Re: promotional & corporate sponsorship news ; Pulse Newsletter Spring 2002; and Mitre 10 application 'My Patch Garden Club'
- Robyn Jones (16/12/02) Re: Regrets missing N4C catchment tour etc
- Christmas & New Year cards – Cnr Tim Quinn, Cnr Catherine Bermingham, Barry Ball, East Brisbane Community Centre.
- Wetlinks Bulletin December 2002
- Vegetation Management Update Issue 12, December 2002
- Mary Lou Gittens 'Quick News- LC & MC Meeting December 2002 Longreach' Report 2.4
- EPA - Stacy McCloud Re: QWRS Update
- DNRM Waterwatch – Lets watch It! Bimonthly Newsletter, Issue 5/02 December
- CRC for Coastal Zone, Estuary & Waterway Management – Annual report 2001 – 2002.
- BCC Habitat Brisbane – The Regenerator Newsletter Summer 2002
- Mayne Reserve Bushcare Group Newsletter January 2003.
- BCC/GA Waterwatch -2003 calendars
- BCC/GA (7/01/03 – Chris Chin/Laura Stuart) Re: BCC Waterwatch "Community Waterway Monitoring Field Manual"
- SE & Bayside Fire Ant Watch Group flier Re: 14/01/03 Meeting @ GumdaleSS.
- BCC – Clean Up Australia Day – Sunday March 2, 2003 flier & Site Registration.
- BCC (4/11/02 – Jude Munro) Re: BCC 2001 –2002 Annual Report
- BCC Morningside Ward Report December 2002.
- BCC Morningside Ward Report January 2003.
- Riversymposium 2003 "Urban Rivers – Balancing the Expectations"2-5 September; and Riverprize 2003 'Call for Nominations'
- Australian National Biocentre (Dr Moss Cass) Re: invite & brochure
- Regional Vegetation Management Planning SEQ – Newsletter # 7 December 2002
- DPI (6/12/02 – Michelle Mitzewski) Re: SE & Bayside Fire Ant Watch Group; SE&BFAWG Meeting Report 12 November 2002; Applications for Membership.
- SE & Bayside Fire Ant Watch Group flier Re: 14/01/03 Meeting @ Gumdale SS.
- BCC Morningside Ward Report January 2003.
- EPA 'Spotlight ' Naturesearch Newsletter summer Edition 2002 – 2003.
- Clean Up Australia /N4C 'rainwater tanks' presentation @ Majestic Park.
- Waterwatch Brisbane Newsletter January 2003.
- BCC – 'Mountains to Mangroves Corridor 'brochure.
- SEQ Environmental Weeds Management Group – Information kit
- Photo Continental (20/01/03) Re: special order to be collected (Gaming Fund)
- DPI – National Framework for Environmental Management Systems in Agriculture.
- AUDI & enclosed brochure
- Financial Modelling World – Training W/S's

Outward Correspondence:

- N4C Minutes & Agenda
- Conservation Volunteers Australia Re: Invoice Statements with N4C payments.
- BCC Environmental Grant Tax invoice 2002/03
- Smokey Flats Timber Cutting Re; invoice payment s
- Billabong Nursery – plants invoice payment s
- Landplan Engineering – planting matts & pins invoice payment s
- Boulder Wall Construction DCP project invoice payment
- Stormwater Consulting Re: Bridgewater Creek/ Wembley Park Hydraulic study
- Telstra – CREEC Telephone a/c
- Pat Purcell MP (22/02/03) Re; Relocation of Balmoral Ambulance Station to 'bush parkland' fronting Bennetts Road.
- Sims Crawford Elliot (31/01/03) Payment Tax Invoice # 528422

Profit and Loss Statement 1/01/03 to 31/01/2003

Norman Creek Catchment Coordinating Comm PO Box 23 Camp Hill Qld 4152		
Job Profit & Loss Statement 1/01/2003 through 31/01/2003		
Account Name	Selected Period	Year to Date
NHT02	NHT 00/01 Urban Ripar Res	
Other Income		
Interest Income	\$15.17	\$15.17
Total Other Income	\$15.17	\$15.17
Net Profit (Loss)	\$15.17	\$15.17
SE12	SE 12 Fac/Coord 02/03	
Income		
Grant Income	\$32,000.00	\$32,000.00
Total Income	\$32,000.00	\$32,000.00
Expense		
Bank Charges	\$30.10	\$30.10
Total Expense	\$30.10	\$30.10
Other Income		
Interest Income	\$6.88	\$6.88
Total Other Income	\$6.88	\$6.88
Net Profit (Loss)	\$31,976.78	\$31,976.78
WQMBC	SEQ RWQMS Demo Catch	
Expense		
Bank Charges	\$21.70	\$21.70
Telephone, Fax & Internet	\$31.09	\$31.09
Superannuation	\$45.00	\$45.00
Wages & Salaries	\$500.00	\$500.00
Total Expense	\$597.79	\$597.79
Net Profit (Loss)	(\$597.79)	(\$597.79)

Balance Sheet as of Jan 2003

Norman Creek Catchment Coordinating Comm	
<i>PO Box 23 Camp Hill Qld 4152</i>	
Balance Sheet	
As of January 2002	
Assets	
Current Assets	
Cash On Hand	
Commonwealth Bank Account	\$24,434.37
Suncorp Metway Bank Account	\$35,273.90
Total Cash On Hand	\$59,708.27
Total Current Assets	\$59,708.27
Total Assets	\$59,708.27
Liabilities	
Current Liabilities	
GST Liabilities	
GST Paid	(\$285.15)
Total GST Liabilities	(\$285.15)
Payroll Liabilities	
PAYG Withholding Payable	\$532.00
Superannuation Payable	\$204.80
Total Payroll Liabilities	\$736.80
Total Current Liabilities	\$451.65
Total Liabilities	\$451.65
Net Assets	\$59,256.62
Equity	
Retained Earnings	(\$35.06)
Current Year Surplus/Deficit	(\$5,491.40)
Historical Balancing	\$64,783.08
Total Equity	\$59,256.62